

- A birth certificate or a certified copy
- An immunization record
- Proof of residency (utility bill, rent receipt, lease agreement, escrow doc., etc.)
- Legal guardian or custody papers, if applicable
- Official withdrawal form from the previously attended school (K through 6th grade)

Under state law, schools must have written proof of immunization before admitting a child to school. Generally, most types of records supplied by the health care provider are acceptable, as are records supplied by a previous school.

Immunizations required are described in the “Health Center” section of this handbook. After the immunization record has been reviewed, the school will notify you if your child’s immunizations are incomplete. If you receive such a notice, please have the missing vaccination(s) taken care of as soon as possible so your child can continue school without interruption. If your child should not be immunized because of a medical condition, personal belief, or natural immunity (i.e., has already had the vaccine-preventable disease), you must file a Request for Exemption with the school.

withhold information or refuse access to a student by either parent. For example, we cannot keep either parent from picking up his/her child from school.

In the event that you leave your child in the temporary custody of a relative or friend due to out of town business or vacation, the school needs to have a signed note by the custodial parent. In addition, please be sure the assigned person is also lis

Attendance is very important to a student's academic success. Even the most capable student cannot learn if he/she does not attend school. For this reason,